



EA R1: Approval of the 2020-2021 Operating Budget

Abstract: This is the operating budget for the EA 2020-2021 legislative session.

Sponsored by: Jamie Duong, Vice Chair for Operations

Reviewed by: Executive Committee, [DATE]

Whereas, Article IV, Section 1 of the Charter of the Employee Assembly grants the Assembly “authority and control over its own policies, operations, and maintenance” ;and

Whereas, The Employee Assembly Vice Chair for Operations and Finance is charged with the responsibility of maintaining and updating the Employee Assembly’s Operating Budget each legislative session.

Be it therefore resolved, the Employee Assembly approves and adopts the Operating Budget for the 2020-2021 legislative session attached as an appendix to this resolution.

Adopted by Vote of the Assembly (X-X-X), {Date},

Respectfully Submitted,

Jamie Duong, Vice Chair for Operations

Income Categories		
Transfer from University Relations	\$9,650.00	
Other	\$0.00	
TOTAL Income		\$9,650.00

FY 2021

Expense Categories	2020-2021 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
10000 Administrative (food for mtgs)	\$550.00	\$0.00	\$550.00												
10001 Executive (space rental fees; copy/print charges)	\$100.00	\$0.00	\$100.00												
10002 Communications	\$2,000.00	\$0.00	\$2,000.00												
10003 Internal Operations	\$100.00	\$0.00	\$100.00												
10006 Elections	\$1,100.00	\$0.00	\$1,100.00												
20001 Personnel Policy	\$100.00	\$0.00	\$100.00												
20002 Education	\$1,500.00	\$0.00	\$1,500.00												
20003 Staff Recognition and Awards	\$2,200.00	\$0.00	\$2,200.00												
30001 President's Address to Staff	\$500.00	\$0.00	\$500.00												
30002 CARE Fund	\$0.00	\$0.00	\$0.00												
30003 EA Staff Forums Support	\$1,500.00	\$95.00	\$1,405.00	\$95.00											
TOTAL Expenses	\$9,650.00	\$95.00	\$9,555.00	\$95.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FY 2020

Expense Categories	2019-20 Budget	YTD Expense	Balance	July	August	September	October	November	December	January	February	March	April	May	June
10000 Administrative (food for mtgs)	\$3,000.00	\$4,462.63	-\$1,462.63		\$636.54	\$537.75	\$663.61	\$216.55	\$808.46	\$442.33	\$677.53	\$479.86			
10001 Executive (space rental fees; copy/print charges)	\$100.00	\$154.13	-\$54.13	\$69.99											\$84.14
10002 Communications	\$500.00	\$70.61	\$429.39	\$50.80				\$19.81							
10003 Internal Operations	\$100.00	\$0.00	\$100.00												
10006 Elections	\$600.00	\$0.00	\$600.00												
20001 Personnel Policy	\$100.00	\$0.00	\$100.00												
20002 Education	\$100.00	\$0.00	\$100.00												
20003 Staff Recognition and Awards	\$2,200.00	\$1,379.95	\$820.05		\$1,379.95										\$427.50
30001 President's Address to Staff	\$2,500.00	\$658.67	\$1,841.33				\$658.67								\$117.33
30002 CARE Fund	\$450.00	\$0.00	\$450.00												\$544.83
30003 EA Staff Forums Support														\$427.50	\$117.33
TOTAL Expenses	\$9,650.00	\$7,270.82	\$2,379.18	\$120.79	\$2,016.49	\$537.75	\$1,322.28	\$236.36	\$808.46	\$442.33	\$677.53	\$479.86	\$0.00	\$427.50	\$201.47